

GOVERNING BOARD  
HESPERIA UNIFIED SCHOOL DISTRICT  
MINUTES  
**REGULAR MEETING**  
**August 7, 2017**  
Board Room, AESC Annex Bldg C

**1. CALL TO ORDER - 4:00 P.M.**

Roll Call

Attendee Name	Title	Status	Arrived
Marcy Kittinger	President	Present	
Niccole Petersen	Vice President	Present	
Eric Swanson	Clerk	Present	
Cody Gregg	Board Member	Present	
Ella Lee Rogers	Board Member	Present	

Cabinet Members present:

David Olney, Superintendent  
Jovy Yankaskas, Deputy Superintendent, Educational Services  
Dr. George Landon, Assistant Superintendent, Business Services  
Karen Kelly-Pelayes, Assistant Superintendent, Personnel  
Robert McCollum, Assistant Superintendent, Innovative Technology & Communication  
Steve Hinojos, Chief of School Police

Others present:

James Christian, IT  
Michael Tepner, IT  
Sheri Simpson, Executive Assistant, Admin Svcs  
Lori Mente, Executive Assistant, Admin Svcs  
Virginia Gutierrez, Director, Purchasing  
Tanisha Grattan, Assistant Director, Purchasing  
Paula Kondratko, Teacher, Juniper/Hollyvale

**2. HEARING FROM THE AUDIENCE ON CLOSED SESSION ITEMS**

There were no comments from the audience.

**3. CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Hesperia Administration & Educational Support Center to discuss and may take action on the following closed session items:

The Board adjourned to closed session at 4:01 P.M.

1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Gov't Code Section 54956.9(a))

Case Name: CIVDS 1313980

Case Name: CIVDS 1616281

2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)  
Number of potential cases: 2
3. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT - Government Code Section 54957  
Title: Middle School Vice Principal
4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT (Gov't Code Section 54957)
5. SECURITY MATTERS (Gov't Code Section 54957)  
Consultation with Hesperia Unified School District Chief of Police
6. CONFERENCE WITH LABOR NEGOTIATOR (Gov't Code Section 54957.6)
  - a. Agency Negotiator: Karen Kelly-Pelayes Employee Organization: Hesperia Teachers Association
  - b. Agency Negotiator: Karen Kelly-Pelayes Employee Organization: Hesperia CSEA Chapter #684
  - c. Agency Negotiator: David Olney Employee Organization: Unrepresented Employees
7. PUPIL PERSONNEL ISSUES (EDUCATION CODE SECTION 35146: CONSIDERATION OF STUDENT DISCIPLINE)

#### **4. RECONVENE IN OPEN SESSION - 7:01 P.M.**

The Board reconvened in open session at 7:01 P.M. All Board members and all Cabinet members were present.

Also present:

James Christian, IT  
Michael Tepner, IT  
Sheri Simpson, Executive Assistant, Admin Svcs  
Lori Mente, Executive Assistant, Admin Svcs  
Paula Kondratko, Teacher  
Virginia Gutierrez, Director  
Tanisha Grattan Assistant Director  
Thomas Kerman, Teacher  
Cindy Costa, Grant Writer  
Valerie Turpen, Director  
Kim Walker, Coordinator  
Steven Rollins, Director  
Jodi Consten, Coordinator  
Gordon Williamson, Retired  
Nichoas Schneider, High Desert Water Summit  
Elaine Nelson, Coordinator  
Jennifer Calderon, Teacher  
Kristin McDaniel, Teacher  
Genevieve Johnston, Vice Principal  
Meagan Kelly, Teacher  
Darrel Nickolaisen, Director  
Matt Machado, Director  
Kelly Boeing, Teacher  
Michelle Estrada, Director  
Rebekah Swanson, Parent/Teacher  
Isaac Newman-Gomez, Principal

Joey Martinez, Assistant Principal  
 Kortney Grimm, Assistant Director  
 Kelly Maxwell, Principal  
 Larry Porras, Director  
 Shauna Warnock, Director  
 Pam Rahja, Para-educator  
 MaryLou Eber, Bookkeeper  
 Renee Singer, Assistant Principal  
 Teri McCollum, Coordinator  
 Kate Martinez, Student  
 D. Staton, Summit Leadership Academy Administrator

## 5. PLEDGE OF ALLEGIANCE

Board Member Swanson led the pledge of allegiance.

## 6. REPORTING OUT OF CLOSED SESSION ACTION

### PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT - Government Code Section 54957

As a result of an assessment center held on July 17, 2017, the Board approved the recommendation to appoint Jennifer Calderon as Vice Principal at Rancho Middle School, effective date to be determined.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ella Lee Rogers, Board Member
<b>SECONDER:</b>	Eric Swanson, Clerk
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg, Rogers

### PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT (Gov't Code Section 54957)

The Board approved the Unpaid Leave of Absence of employee #17/18-CT01 from 8/17/17 through 9/1/17.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ella Lee Rogers, Board Member
<b>SECONDER:</b>	Cody Gregg, Board Member
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg, Rogers

## 7. SUPERINTENDENT'S REPORT

Superintendent Olney reported that we serviced over 2700 students at summer school in June and had approximately 25 students graduate through the summer school program. He mentioned that David McLaughlin's last official duty was that graduation ceremony, as it was his last work day prior to retirement.

He also shared we fed 2,476 students over 20 days at Summer School and 7,561 students over 16 days through the Summer Lunch Program at Lime Street Park and Oak Hills High School. A terrific job by our Nutrition Services Department.

Mr. Olney also reported our Maintenance Department was very busy this summer with a number of summer maintenance projects: asphalts repairs, flooring, fencing, plumbing, solar projects, school-wide plumbing at both

Juniper and Joshua Circle as well as a beautiful complete school paint job at Hesperia Junior High.

Mr. Olney also mentioned the upcoming All District In-Service on Friday, August 11 @ High Desert Church in Victorville beginning at 7:30 am and our First Day of School on August 14.

## **8. BOARD MEMBER REPORTS**

The Board members reported on the following:

Board Member Rogers thanked Walmart for donating over \$300 in school supplies to hand out to students who are in need of them. John Shy, the manager at this Walmart is just phenomenal and is all about the local kids. Glad to be back; however, still on partial work restrictions. She thanked the audience for coming to the meeting.

Board Member Swanson shared he has enjoyed watching the summer projects throughout the District. It was interesting to watch the total re-piping of the water at Joshua Circle and Juniper Elementary. A lot of great work and modifications going on in the District. He attended Tri-Agency, Hesperia Chamber State of the State, and David McLaughlin's retirement event. He also reported it was very exciting to see so many staff attending the Model School's Conference to enable them to see what the big picture of tomorrow looks like. He wanted to be the first person at the meeting to introduce the new Mrs. Petersen - Niccole Childs got married over the summer.

President Kittinger shared she attended the Model Schools Conference which was an outstanding conference as usual, but WE are doing outstanding things here at HUSD with great people in good positions. She looks forward to seeing what the future holds for Hesperia Unified.

Board Member Gregg wanted to recognize Kelly Ford and Harvey Miller for their 29 years of service (they retired after our retirement recognition).

## **9. APPROVAL OF AGENDA**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Niccole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg, Rogers

## **10. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from taking any action on any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board.

Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent’s office.

Bylaw 9323(b) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed a total of five minutes to address the Board before closed session and a total of five minutes during the open session of the meeting on any agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker’s Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker’s Card, please obtain one from the Recording Secretary.

The following addressed the Board:

Nicholas Schneider, High Desert Water Summit

**11. ORGANIZATION OF THE BOARD**

- 1. Appointment of Board Secretary - David Olney

The Board approved the appointment of David Olney as Board Secretary, effective immediately.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Ella Lee Rogers, Board Member
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg, Rogers

**12. CONSENT LIST**

It is recommended that the Board of Trustees consider approving a number of Agenda items as a consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. The Board may request that certain items on the Consent List be pulled for separate discussion and/or action. The Board is asked to approve the Consent List as submitted or amended.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Niccole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg, Rogers

- 1. Approval of Minutes  
Approval of June 19, 2017 Governing Board Regular Meeting Minutes
- 2. Acceptance of Gifts to the District
- 3. Ratify the July and August Warrant Reports
- 4. Approval of Surplus Property
- 5. Approval of Williams Quarterly Report ending June 30, 2017

6. Approval of Certificated Personnel Report 8/07/17
7. Approval of Classified Personnel Report 8/07/17
8. Approval of Volunteer Applicants 8/07/17
9. Approval of Volunteer Coaches 8/07/17
10. Approval of Conference Vendor Report 2017-18-1
11. Approval of Agreement for Medi-Cal Administrative Activities - Agreement No. 17/18-0140
12. Approval of Revised School Based Dental Care Memorandum of Understanding (MOU)
13. Approval of Consolidated Application Reporting System (CARS), Spring Submission
14. Approval of 2017/18 Program Improvement Agreement with San Bernardino County Superintendent of Schools

### 13. **ACTION**

Moved Item 13.7 to be the first item to accommodate Lee Rogers's work restrictions.

#### **BUSINESS SERVICES**

1. Discussion/Action - Adoption of Resolution No. 2017/18-06 for Piggyback Bid - Southwest School and Office Supplies

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nicole Petersen, Vice President
<b>SECONDER:</b>	Eric Swanson, Clerk
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

2. Discussion/Action - Adoption of Resolution No. 2017/18-05 for Piggyback Bid - Gold Star Foods Fresh Bread

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Nicole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

3. Discussion/Action - Adoption of Resolution No. 2017/18-04 for Piggyback Bid - Gold Star Foods Frozen and Refrigerated

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Nicole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

4. Discussion/Action - Adoption of Resolution No. 2017/18-03 for Piggyback Bid/Gold Star Foods Produce

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Nicole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

5. Discussion/Action - Adoption of Resolution No. 2017/18-02 Education Protection Account

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Nicole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

6. Discussion/Action - Adoption of Resolution No. 2017/18-01 County Fast Track

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nicole Petersen, Vice President
<b>SECONDER:</b>	Cody Gregg, Board Member
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

7. Discussion/Action - Approval of Eagle Plaza First Amended Agreement

Moved back to Item 13.1

Mrs. Rogers left the meeting at 7:37 P.M. due to work restrictions.

<b>RESULT:</b>	<b>APPROVED [3 TO 2]</b>
<b>MOVER:</b>	Eric Swanson, Clerk
<b>SECONDER:</b>	Nicole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson
<b>NAYS:</b>	Gregg, Rogers

8. Discussion/Action - Approval of SunPower Battery Storage Agreements

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Nicole Petersen, Vice President
<b>SECONDER:</b>	Marcy Kittinger, President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

9. Discussion/Action - Approval of Dairy Products Bid #18-101

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Nicole Petersen, Vice President  
**SECONDER:** Eric Swanson, Clerk  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

10. Discussion/Action - Approval of Vehicle Bid #18-102

**RESULT:** APPROVED AS AMENDED [UNANIMOUS]  
**MOVER:** Nicole Petersen, Vice President  
**SECONDER:** Eric Swanson, Clerk  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

**PERSONNEL SERVICES**

11. Discussion/Action - Approval of Provisional Internship Permit for Haley Tilson

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Cody Gregg, Board Member  
**SECONDER:** Nicole Petersen, Vice President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

12. Discussion/Action - Approval of Provisional Internship Permit for Stephanie White

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Cody Gregg, Board Member  
**SECONDER:** Nicole Petersen, Vice President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

13. Discussion/Action - Approval of Provisional Internship Permit for Garrett Ardaiz

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Cody Gregg, Board Member  
**SECONDER:** Nicole Petersen, Vice President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

14. Discussion/Action - Approval of the Tuition Discount Program Memorandum of Understanding with National University



**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Cody Gregg, Board Member  
**SECONDER:** Niccole Petersen, Vice President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

15. Discussion/Action - Approval of Creation of a New 6.50 Hour Special Education Assistant II Position

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Niccole Petersen, Vice President  
**SECONDER:** Marcy Kittinger, President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

**EDUCATIONAL SERVICES**

16. Approval of Charter Bus Companies for 2017-18 School Year

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Niccole Petersen, Vice President  
**SECONDER:** Eric Swanson, Clerk  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

17. Approval of Memorandum of Understanding and Intern Agreement between University of Redlands, School of Education and Hesperia Unified School District

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eric Swanson, Clerk  
**SECONDER:** Niccole Petersen, Vice President  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

18. Approval of Memorandum of Understanding and Fieldwork Agreement for participation between University of Redlands and Hesperia Unified School District

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Eric Swanson, Clerk  
**SECONDER:** Cody Gregg, Board Member  
**AYES:** Kittinger, Petersen, Swanson, Gregg  
**ABSENT:** Rogers

**INNOVATIVE TECHNOLOGY & COMMUNICATION**

PUPIL PERSONNEL ISSUES

19. Discussion/Action - Pupil Personnel - Formal Expulsions

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Marcy Kittinger, President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

20. Discussion/Action - Pupil Personnel - Stipulated Expulsions

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Niccole Petersen, Vice President
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

21. Discussion/Action - Pupil Personnel Issues - Readmits

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Gregg, Board Member
<b>SECONDER:</b>	Eric Swanson, Clerk
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

### **ADMINISTRATIVE SERVICES**

22. Approval of Renewal for 2017-18 San Bernardino County District Advocates for Better Schools (SANDABS) Membership Dues

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Eric Swanson, Clerk
<b>SECONDER:</b>	Cody Gregg, Board Member
<b>AYES:</b>	Kittinger, Petersen, Swanson, Gregg
<b>ABSENT:</b>	Rogers

### **14. INFORMATION ITEMS**

1. Certificated and Classified Personnel Information Items for 8/07/17 Board Meeting
2. First Reading of Proposed Revision of Board Policy and Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process
3. First Reading of Proposed Revision of Board Policy 4020 and Exhibit - Drug and Alcohol-Free Workplace
4. Summary of Conferences Attended by Staff (June 19, 2017 through August 7, 2017)

### **15. ITEMS FOR FUTURE BOARD MEETINGS**

Board Member Rogers requested to have put on the agenda the reports from the engineer on the properties located out by Oak Hills High School. She would also like to have the engineer come to speak to the Board about the plans they presented to control the dust.

Board Member Gregg requested to look at the policy as it relates to bidding for local companies and/or firms to be offered an incentive during open public bid.

**16. NEXT MEETING DATE**

The next meeting of the Hesperia Unified School District will be held on Monday, September 18, 2017 (Regular Meeting) without a Closed Session, Open Session at 6:00p.m. @ the Hesperia Administration & Educational Support Center (AESC, Annex Building C), 15576 Main Street, Hesperia.

**17. CLOSED SESSION IF NEEDED**

**18. RECONVENE IN OPEN SESSION**

**19. REPORTING OUT OF CLOSED SESSION ACTION**

**20. ADJOURN TO MEETING OF THE HESPERIA SCHOOL DISTRICT FINANCING CORPORATION**

The meeting adjourned to the meeting of the HUSD Financing Corporation at 7:50 PM.